

EMERGENCY DEPARTMENT ASSESSMENT

Institution:

Address:

Person Conducting Assessment:

Date:

Location of Facility: (circle one) **Inner City** **Urban** **Rural**

Type of Trauma Facility: **Level I** **Level II** **Level III**

Number of Patient ED Visit per year:

Total bed size of facility:

INCIDENT ANALYSIS

Are you tracking incidents of violent behavior in the Ed? (circle one) Yes No
If yes, what type of incidents are you tracking?

During the last 12 months how many of the following incidents had you experienced in your ED?

Assaults on: patients, visitors, employees, or staff? (circle any that apply)

Any incidents of weapons brought into the ED reported? If yes, how many?

Did you have any incidents occur where weapons were discovered, drawn, or used in a threatening manor?

How many involuntary commitment patients were retained or guarded by hospital staff?

Are Forensic Patients seen and/or held in your ED?

How many actual man hours were spent by your department restraining patients?

Do you have a holding room that is designed to hold psychiatric patients / disruptive patients?

List the types of restrains normally used: cloth leather chemical (circle any that apply)

Do you have an up-to-date "Violence in the Workplace" policy?

Violent Incident Tracking:

Number of Assaults
Weapons Reported
Weapons Drawn/Used
Other Incidents

Assault Classification

Patient on Patient
Patient on Staff
Patient on Visitor
Visitor on Staff
Visitor on Patient
Visitor on Visitor
Other

Patient Restraint

Number of Patient Restraints
Types of Patient Restraints

Security Staffing / Day of Week / Time Covered

How many Security FTEs for ED? _____
Number of Off Duty Armed Police Officers _____
Sworn Police Offices _____
Proprietary Security Officers _____
Contract Security Guards _____
Type of Uniform worn by Security: Traditional Police Low Profile / Soft (Blazer/Slacks)

Authorized Weapons

Fire Arm Baton Asp Mace/Pepper Spray/Foam Handcuffs None (circle one)

Are Officers certified in equipment furnished?

Is Security Staff issued body armor? Yes No

Access Control

Does the ED have a separate entrance for walk-in and ambulance patients?

Is the ED entrance used as a primary entrance for other treatment areas in the hospital?

Is the ED parking lot and controlled parking location (gated)? How?

Is access controlled from the outside into the waiting area? How?

Is access controlled from the waiting areas into the treatment areas? How?

Are any or all of the following devices utilized in the ED?

Card Access	CCTV
Panic Devices	Hand Held Metal Screening
Walk through Metal Detector	Delayed Emergency Egresses

List any additional security measures in place to improve safety.

Is there adequate signage that directs and prohibits persons entering and/or leaving the ED?

Education and Training / Policy Requirements

What type of crisis intervention training is provided to ED workers (including doctors, nurses, social services, clerical staff, security personnel, other)? How many hours are provided personnel, as well as any refresher training required?

Do you have a crisis intervention team to respond to crisis situations?

Is there a written policy that addresses ED security? _____ Are the following elements addressed?

- patient restraint
- psychiatric patient holding and transfer policies
- access control policies (access to treatment in ED, access for treatment elsewhere in the hospital)
- access for staff
- visiting policies
- unauthorized weapons
- emergency alert systems